

Memorandum of Understanding

Purpose of the Agreement

This Memorandum of Understanding (MOU) entered into between the Vermont Department of Public Safety, Division of Emergency Management and Homeland Security and the Law Enforcement Working Group (LEWG), representing the municipal and county law enforcement agencies, outlines the terms and conditions for the allocation and usage of U.S. Department of Homeland Security grant funds for local law enforcement agencies throughout Vermont.

WHEREAS, the Fiscal Year 2016 State Homeland Security Grant Program provides funding for planning, organization, equipment, training, and exercising for local law enforcement agencies. The federal grant guidance requires that 80% of grant funds be obligated to local units of government.

WHEREAS, the federal grant guidance allows that states may hold portions of the 80% allocation of grant funds on behalf of local units of government providing that local organizations enter into a memorandum of understanding specifying the amount of funds to be retained by the State. The Division of Emergency Management and Homeland Security agrees to provide up to **\$513,894.46, as detailed below**, during the period covered by this MOU to be utilized by the LEWG. This Working Group will provide the Division of Emergency Management and Homeland Security with recommended programs to support local law enforcement agencies within the State of Vermont.

WHEREAS, the federal grant guidance provides funds for development and implementation of a State Homeland Security Prevention and Protection program. The Division of Emergency Management and Homeland Security agrees to provide federal grant funds to develop new and enhance existing Prevention and Protection programs for local law enforcement agencies upon recommendation from the Law Enforcement Working Group. The funds will be sub-granted to law enforcement agencies to prevent, protect, mitigate, prepare for, respond to and recover from all types of terrorist attacks.

Funding & Financial Responsibilities

Federal Grant Award: EMW-2016-SS-00054

Total Allocation Breakdown:

Local - LE - Equipment – Town of Poultney	\$3,986.98
Local - LE – Equipment – Town of Rochester	\$2,099.98
Local - LE – Equipment – Springfield Police Department	\$16,400.00
Local - LE – Equipment – TSU	\$29,528.40
Local - LE – Equipment – Vergennes Police Department	\$12,145.00
Local - LE – Equipment – Bennington Police Department	\$19,734.10
Local LE - Org - VIC – Operations Manager	\$100,000.00
Local - LE - Org - VIC – Criminal Analyst 1	\$100,000.00
Local - LE - Org - VIC – Cyber Analyst	\$100,000.00

Local - LE - Org - VIC – Criminal Analyst Salary	\$100,000.00
Local - LE - Org - VIC - Travel	\$15,000.00
Local - LE - Training- VIC	\$15,000.00
Total	\$513,894.46

- This project will support the funding of three Crime Analysts within the VIC. This will allow the VIC to employ Analysts to continue to be able to receive classified intelligence in a secure manner, analyze the information for local implications and disseminate the critical information to local stakeholders within the VIC's area of responsibility.
- This project will support Local and State Law Enforcement agencies to interdict and disrupt terrorist incidents by providing equipment necessary to protect officers and ensure their safety.
- This project will support the funding for one Cyber Analyst within the VIC. This will allow the VIC to employ Analysts to continue to be able to receive classified intelligence in a secure manner, analyze the information for local implications and disseminate the critical information to local stakeholders within the VIC's area of responsibility.
- This project will fund mobile data terminals/tablets to be awarded to law enforcement agencies to enable them to gather and share information to the VIC in real-time.

Source of Funds:

Federal Funds 100 %

CFDA Title: State Homeland Security Grant Program

CFDA Number: 97.067

Award Name: FY 16 State Homeland Security Grant Program

Award Number: **EMW-2016-SS-00054**

Award Year: 2016

Federal Granting Agency U.S. Department of Homeland Security

Research and Development Grant? Yes No

Duration of Memorandum & Termination Process

This agreement shall be effective from acceptance of the FY 2016 Homeland Security Grant Program through the expiration of the program.

Membership of the Working Group

Minimum Law Enforcement representation on the Working Group will include:

Vermont Association of Chiefs of Police and the Vermont Sheriff's Association will appoint two (2) representatives each. Representation must include both large and small law enforcement agencies. If representation does not include an agency from each Public Safety District, the

Department of Public Safety will nominate one (1) person from each District not represented to serve on the Working Group.

One (1) representative from the Vermont Criminal Justice Training Council will be appointed by the Vermont Criminal Justice Training Council.

One (1) representative from the Vermont Information and Analysis Center will be appointed by the Vermont State Police.

Support for the Working Group will be provided by the Department of Public Safety's Financial Office, the Division of Emergency Management and Homeland Security and the Homeland Security Advisor.

If a member has two (2) consecutive unexcused meeting absences, the Chair of the Working Group will contact the organization which assigned the representative to discuss identifying a replacement.

The Working Group will review the membership annually to identify if any changes need to be made to the structure. Members will appoint a Chair of the Working Group annually when the membership is reviewed.

Meetings & Reporting

The Working Group will meet quarterly at a minimum. The next meeting date will be set prior to the adjournment of each meeting.

Department of Public Safety Division of Emergency Management and Homeland Security personnel will be responsible for securing the meeting location, setting the agenda, taking minutes and distributing them for each meeting.

Expenditures of Grant Funds

The Working Group will be responsible for identifying which projects will be considered for inclusion in the Homeland Security Grant Program Application. Once projects have been approved by the Division of Emergency Management and Homeland Security, the Working Group will review the Investment Justification or applicable application forms to be submitted with the Homeland Security Grant Program Application developed by the Division of Emergency Management and Homeland Security.

Once funding priorities have been established by the Division of Emergency Management and Homeland Security, the Working Group will assist in developing a Request for Proposals, including what is allowable to be applied for, what is unallowable, and evaluation criteria for each application for local emergency responders and other officials to apply for funds to develop projects to be included in the Investment Justification.

Applications from local emergency responders and other officials will be received by the Financial Office and reviewed and tentatively awarded by the Working Group based on the criteria outlined in the Request for Proposals.

By: Law Enforcement Working Group

Joseph Szarejko

Date Signed: _____

Paul Doucette

Date Signed: _____

Donald Hull

Date Signed: _____



Chad Schmidt

Date Signed: 9/30/2014

Stephen Benard

Date Signed: _____

Kirk Martin

Date Signed: _____

Kevin Lane

Date Signed: _____

Vermont Criminal Justice Training Council

Date Signed: _____

Vermont Department of Public Safety
By: Department of Public Safety

Keith Flynn, Commissioner

Date Signed: _____

By: Law Enforcement Working Group

Joseph Szarejko

Date Signed: _____

Paul Doucette

Date Signed: _____

Donald Hull

Date Signed: _____

Chad Schmidt

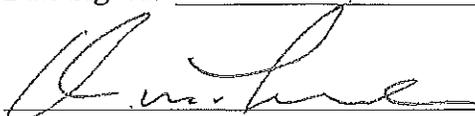
Date Signed: _____

Stephen Benard

Date Signed: _____

Kirk Martin

Date Signed: _____


Kevin Lane

Date Signed: 9/29/16

Vermont Criminal Justice Training Council

Date Signed: _____

Vermont Department of Public Safety
By: Department of Public Safety

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By: Law Enforcement Working Group

Joseph Szarejko

Date Signed: _____

Paul Doucette

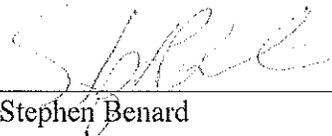
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Chad Schmidt

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Stephen Benard

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Kirk Martin

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Kevin Lane

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Vermont Criminal Justice Training Council

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By: Department of Public Safety

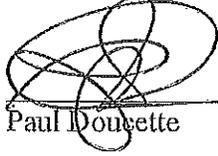
Keith Flynn, Commissioner

Date Signed: _____

By: Law Enforcement Working Group

Joseph Szarejko

Date Signed: _____



Paul Doucette

Date Signed: 10-03-2016

Donald Hull

Date Signed: _____

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Date Signed: _____

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Keith Flynn, Commissioner

Date Signed: 10/5/16

By: Law Enforcement Working Group

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Date Signed: _____

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Date Signed: 10/10/16

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By: Law Enforcement Working Group



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