

Memorandum of Understanding National Incident Management System Working Group

Purpose of the Agreement

This Memorandum of Understanding (MOU) entered into between the Vermont Department of Public Safety, Division of Emergency Management & Homeland Security and the Vermont National Incident Management System Working Group (Working Group), representing the Vermont Whole Community, outlines the terms and conditions for the membership, operations and development of the Vermont National Incident Management System Implementation Plan for the purposes of implementing the National Incident Management System within the State of Vermont.

WHEREAS, the National Incident Management System (NIMS) provides a consistent nationwide template to enable all first responder organizations and other critical agencies to work together effectively during a domestic incident or event.

WHEREAS, State and local organizations must adopt the National Incident Management System as a condition of eligibility for federal preparedness grants,

WHEREAS, the Division of Emergency Management and Homeland Security is providing federal preparedness grant funds to State and local organizations, the parties listed below agree to support the development and implementation of Vermont's Implantation Plan for the National Incident Management System.

Funding & Financial Responsibilities

No grant funds are associated with this Working Group.

Duration of Memorandum & Termination Process

Though no funds are allocated, this agreement shall be effective from acceptance of the FY 2016 Homeland Security Grant Program through the expiration of the program.

Responsibilities of the Working Group

The Working Group is responsible for developing, updating and maintaining Vermont's NIMS Implementation Plan. This includes staying current with the National Incident Management System: Implementation and Compliance Guidance and making recommendations to state and local agencies through the NIMS Implementation Plan for complying with the NIMS and monitoring compliance with the NIMS.

Organization of the Working Group

A majority of the members of the Working Group shall constitute a quorum.

The chair and vice-chair shall be elected for a term of three (3) year upon the vote of the members of the Working Group. Nominations for chair or vice-chair shall be made from the floor. A nomination shall be required to have a second, and the person receiving the most votes of the members present and voting shall be declared the chair or vice-chair respectively.

The meetings of the Working Group shall be presided over by the chair or, in his or her absence, by the vice-chair. In the event neither the chair nor vice-chair is present at the meeting, the Working Group may elect from its members there present a chair pro tempore who shall preside at the meeting.

The Working Group shall normally work by consensus. In those cases where a consensus is not achievable, as determined by the chair, members shall be polled and a majority of both the state employees and non-state employees present and voting shall be required to adopt a motion.

Regular and special meetings shall be conducted under the committee provisions of Robert's Rules of Order, unless otherwise voted.

Membership of the Working Group

Unless otherwise stated members of the Working Group shall be appointed by the chair.

One (1) representative from the following disciplines will be chosen to be representative on the NIMS Working Group: fire, EMS, Law Enforcement, and municipality. If representation does not include a department from each Public Safety District, the Department of Public Safety, Director of Emergency Management & Homeland Security or designee will nominate one (1) person from each District not represented to serve on the Working Group.

One (1) representative from the Office of Public Health Preparedness and Emergency Medical Services, Vermont Department of Public Health will be appointed by the Director of Office of Public Health Preparedness and Emergency Medical Services, Vermont Department of Public Health

One (1) representative from the Vermont State Police will be appointed by the Field Force Director.

One (1) representative from the Vermont Hazmat Response Team will be appointed by the Chief of the Vermont Hazmat Response Team.

One (1) representative from the Vermont National Guard will be appointed by the Director of Military Support.

One (1) representative from the Criminal Justice Training Council will be appointed by the Director of the Vermont Criminal Justice Training Council.

One (1) representative from the Vermont Fire Academy will be appointed by the Chief of the Vermont Fire Academy.

One (1) representative from the Department of Public Safety's Division of Emergency Management & Homeland Security.

One (1) representative from the Regional Planning Commissions will be appointed by the Vermont Association of Planning and Development Associations.

The Homeland Security Advisor (HSA) will be a member of the Working Group.

Support for the Working Group will be provided by the Department of Public Safety's Financial Office and the Division of Emergency Management & Homeland Security.

Name: Major Richmond Hopkins
Phone Number: (802) 558-5565

Agency: Vermont State Police
Email: Richmond.Hopkins@vermont.gov

Name: Robert Plante
Phone Number: (802) 864-4553

Agency: Burlington Fire Department
Email: rplante@burlingtonvt.gov

Name: Roger Marcoux
Phone Number: (802) 888-3502

Agency: Lamoille County Sheriff's Department
Email: Roger.Marcoux@LamoilleSheriff.org

Name: Captain Thomas Hango
Phone Number: (802) 527-5008

Agency: Vermont State Police
Email: Thomas.Hango@vermont.gov

Name: Jason Gosselin
Phone Number: (802) 241-5375

Agency: DEMHS
Email: Jason.Gosselin@vermont.gov

Name: Jessica Stolz
Phone Number: (802) 241-5094

Agency: DEMHS
Email: Jessica.Stolz@vermont.gov

National Incident Management System, Working Group
By:

Chris Bell, Vermont Department of Health

Date Signed: _____

LTC. Brian Cavanagh, Vermont National Guard

Date Signed: _____

Neil Fulton, Town of Norwich

Date Signed: _____

Richard Gauthier, Vermont Criminal Justice Training Council

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Peter Lynch, Vermont Fire Academy

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Kevin Geiger, Two Rivers-Ottauquechee Regional Commission

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Tom Goddard, Putney Fire & Rescue

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Todd Cosgrove, Vermont HAZMAT Response Team

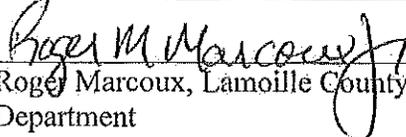
Date Signed: _____

Major Richmond Hopkins, Vermont Homeland Security Advisor

Date Signed: _____

Robert Plante, Burlington Fire Department

Date Signed: _____



Roger Marcoux, Lamoille County Sheriff's Department

Date Signed: 10-04-16

Captain Thomas Hango, Vermont State Police

Date Signed: _____

Jason Gosselin, Division of Emergency Management & Homeland Security

Date Signed: _____

Jessica Stolz, Division of Emergency Management & Homeland Security

Date Signed: _____

By: Department of Public Safety

Keith Flynn
Commissioner, Vermont Department of Public Safety

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Captain Thomas Mango, Vermont State Police

Date Signed: 9/23/16

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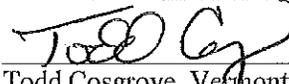
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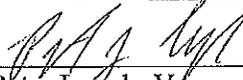
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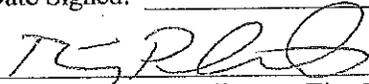
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Todd Cosgrove, Vermont HAZMAT Response Team

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Major Richmond Hopkins, Vermont Homeland Security Advisor

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Robert Plante, Burlington Fire Department

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Date Signed: _____

Jason Gosselin, Division of Emergency Management & Homeland Security

Date Signed: 24-Sept-16

Jessica Stolz, Division of Emergency Management & Homeland Security

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Date Signed: 10/5/16