

Vermont Department of Public Safety  
 Division of Emergency Management & Homeland Security

45 State Drive  
 Waterbury, VT 05671-1300  
 800-347-0488 FAX: 802 -241-5556  
[demhs.vermont.gov/](http://demhs.vermont.gov/)

**DEMHS TRAINING BULLETIN VOLUME #1, Issue #16**

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**Training Updates:**

Emergency Preparedness Conference will be held November 4 & 5, 2016 at the Lake Morey Resort in Fairlee, VT. To register for Friday or Saturday sessions, please register at the link provided, <https://www.surveymonkey.com/r/VEPC2016> Please note a there is not a registration confirmation. Once you have completed the survey, please consider yourself registered.

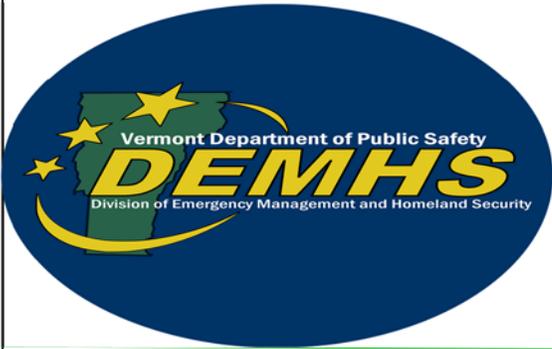
Call for Exhibitors is currently posted. Check out further details on the link provided, <http://demhs.vermont.gov/news/call-exhibitors-vt-emergency-preparedness-conference>

2016 Local Emergency Management Director of the Year Nomination - The Vermont Division of Emergency Management and Homeland Security (DEMHS) is seeking nominees for the annual Local Emergency Management Director (EMD) of the Year award. The recipient will be will recognized at the Vermont Emergency Preparedness Conference November 5th in Fairlee. For further details check out the link, <http://demhs.vermont.gov/conference/lemdoy>

L0388 - Advanced Public Information Officer course is being held in VTrans Training Center on April 17-21, 2017. Plenty of seats available. Please send in completed applications. See page 10 for more details. Additionally, DEMHS is going to be offering two of the prerequisites in the classroom for participants to complete. Basic Public Information Officer (G290) and Joint Information System / Joint Information Center Planning for Tribal, State and Local PIO's (G0291) courses will be offered later this year, continuing up to April 2017.

DEMHS is seeking host facilities for ICS 100, ICS 200, and TIM's courses for Fall 2016.

Seats Available for Upcoming Trainings - <http://demhs.vermont.gov/training/trainingopenings>. The link was created for DEMHS courses with seats still available. For courses that do not meet the minimum number of registrants are cancelled.



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**Friendly Reminders:**

**ICS 402 / ICS 100:** The individual authorized to sign the Local Emergency Operations Plan *shall* take the ICS 402 or the ICS 100 /IS 100.b course by October 2014.

\*\*\*\**See course listings and dates under DEMHS Training Opportunities.*

**ICS 100/IS 100.b (Introductory):** This course is designed to introduce emergency personnel to the Incident Command System. All first responders, emergency management and support personnel, critical incident dispatchers, and state, local and municipal personnel who would respond to an incident as an emergency responder shall take the ICS 100 course by October 1, 2014. ICS 100 must be completed within six months of start date for new members in the categories specified above. The individual authorized to sign the Local Emergency Operations Plan *shall* take the ICS 100 /IS 100.b or the ICS 402 course by October 1, 2014.

\*\*\*\**See course listings and dates under DEMHS Training Opportunities.*

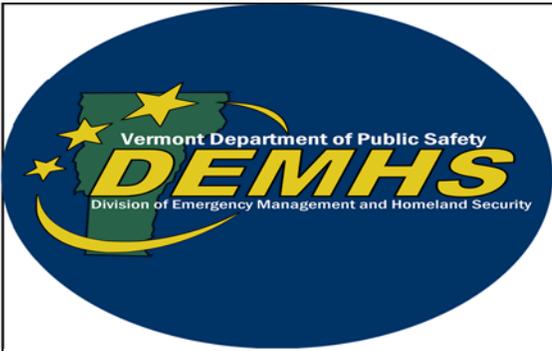
**ICS 200 (Basic) :** All first responders emergency management and support personnel, critical incident dispatchers, and state, local and municipal personnel, who would respond to an incident as an emergency responder *shall* take the ICS 200 course by October 1, 2015.

\*\*\*\**See course listings and dates under DEMHS Training Opportunities.*

**DEMHS TRAINING PROGRAM:**

DEMHS is standardizing the training program. See the below steps for registering for a DEMHS Course:

1. DEMHS Course Registration Form: Folks interested in a course should send the attached registration form to the Homeland Security Training Coordinator. The fillable adobe form is simple to complete with name, contact information, course registration.
2. Save & Email - once the DEMHS Course Registration form is completed save and email to the Homeland Security Training Coordinator ([DPS.EMHSTraining@vermont.gov](mailto:DPS.EMHSTraining@vermont.gov)). Email listed at the bottom of the form.
3. Email Additional Documentation: Email any certificates of completion per any course prerequisite (as needed).



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**DEMHS TRAINING PROGRAM:**

**HELPFUL TIPS BEFORE APPLYING FOR DEMHS COURSES BELOW:**

- Applicants **MUST MEET** prerequisites at the time of REGISTRATION.
- Late registrations maybe accepted on a case-by-case basis.
- Applications must be submitted by 4:00PM on the last day of the application window unless otherwise stated.

**ICS 200: (12 Hours):**

**When:** October 4, 6, & 13, 2016 (must attend all three days)

**Where:** West Weathersfield Fire Station, West Weathersfield, VT.

**Time:** Registration @ 6:00 / Start time @ 6:30PM - End Time 9:30PM

**Instructors:** Jim Cruise

**Registered:** 0

<http://demhs.vermont.gov/content/ics-200-incident-command-system-single-resources-initial-action-incidents-w-weathersfield>

**ICS 300: Intermediate ICS. (3 Days, 24 Hours):**

**When:** November 01, 02, & 03, 2016

**Where:** VTrans Training Center, Berlin, VT.

**Time:** 8:00AM - 4:30PM each day

**Instructors:** Stephen Petit & Robert Plante & Richard Cogliano

**Registered:** 12

[http://demhs.vermont.gov/calendar/ics300\\_11.1.16](http://demhs.vermont.gov/calendar/ics300_11.1.16)

**When:** December 6, 7, & 8, 2016

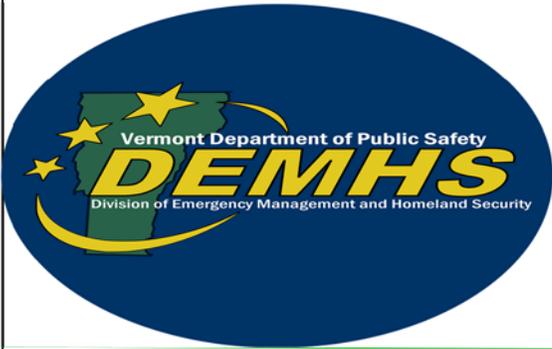
**Where:** Bennington Rescue Squad, Bennington, VT.

**Time:** 8:00AM - 4:30PM each day

**Instructors:** Jim Cruise & Lissa Stark

**Registered:** 3

[http://demhs.vermont.gov/calendar/ics300\\_12.6.16](http://demhs.vermont.gov/calendar/ics300_12.6.16)



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**DEMHS TRAINING PROGRAM:**

All trainings are listed below with location, date, time. Please refer to the training / exercise calendar for additional course information such as physical location and any prerequisites.

<http://demhs.vermont.gov/calendar>.

**ICS 400: Advanced ICS (2 days, 16 hours):**

**When:** November 29, & 30, 2016

**Where:** Vermont Fire Academy, Pittsford, VT.

**Time:** 8:00AM - 4:30PM each day

**Instructors:** Jim Cruise & Tim Bouton.

**Registered:** 0

[http://demhs.vermont.gov/calendar/ics400\\_11.29.16](http://demhs.vermont.gov/calendar/ics400_11.29.16)

**DLAN for Locals : DisasterLAN (2 Hours):**

**When:** November 17, 2016

**Where:** Department of Public Safety-State Emergency Operations Center, Waterbury, VT.

**Time:** 10:00 AM - 12:00PM.

**Registered:** 0

<http://demhs.vermont.gov/content/disasterlan-locals-waterbury-0>

**DLAN for State Support Functions (SSF): DisasterLAN (2 Hours):**

**When:** October 13, 2016

**Where:** Department of Public Safety-State Emergency Operations Center, Waterbury, VT.

**Time:** 10:00 AM - 12:00PM.

**Registered:** 2

<http://demhs.vermont.gov/content/disasterlan-state-support-functions-waterbury-2>

**Homeland Security Exercise Evaluator Program:**

**When:** December 6, 7, & 8, 2016

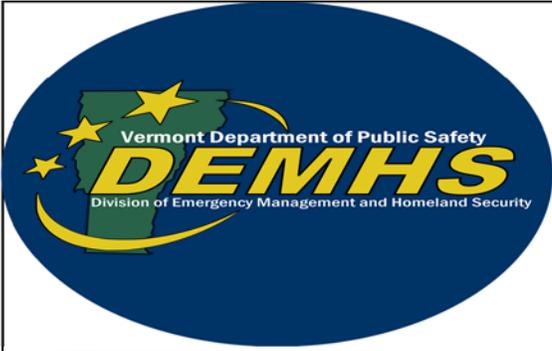
**Where:** Westminster Vermont State Police Barracks, Westminster, VT.

**Time:** 8:00AM - 5:00PM each day.

**Instructors:** Brittany Marquette & Richard Cogliano

**Registered:** 5

<http://demhs.vermont.gov/content/homeland-security-exercise-and-evaluation-program-westminster>



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<http://demhs.vermont.gov/calendar>.

**Advanced Facilitation:**

**When:** December 13 & 14, 2016 **\*\*\*New registration requirements\*\*\***

**Where:** City of South Burlington - Police Department Conference Room, South Burlington, VT.

**Time:** 8:00AM - 4:30PM.

**Instructor:** Patti Gaddis, Leadership Strategies, Inc.

**Registered:** 8

<http://demhs.vermont.gov/content/advanced-facilitation-south-burlington>

**Facilitation Train the Trainer:**

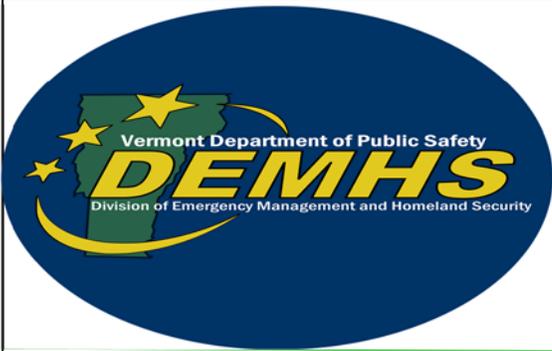
**When:** April 11, 12, & 13, 2017

**Where:** TBD.

**Time:** 8:00AM - 4:30PM.

**Instructor:** Leadership Strategies, Inc.

**Registered:** 2



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**VERMONT DELIVERY OF NATIONAL TRAINING CENTER COURSES:**

The following courses will be delivered in Vermont at locations, dates, and times listed below.

1. Students are required to have a FEMA SID prior to registering for any National Training Center Courses.
2. Complete the DEMHS Course Registration Form.
3. Completed FEMA 119 form - only needed for National Training & Education Division courses.
4. Save & Email - once the DEMHS Course Registration form is completed save and email to the Homeland Security Training Coordinator. Email listed at the bottom of the form.
5. Email Additional Documentation: Email any certificates of completion per any course prerequisite (as needed).

**Texas A&M: National Emergency Response and Rescue Training Center (NERRTC):**

**MGT - 452 - Emergency Operations Center (EOC) Operations and Planning for All Hazards Events:**

**When:** October 25, 26, & 27, 2016 (must attend all three days).

**Where:** Department of Public Safety, State Emergency Operations Center, 45 State Drive, Waterbury, VT 05671-1300.

**Time:** 8:00AM - 4:30PM each day.

**Instructors:** TEEEX Instructor

**Registered:** 10

<http://demhs.vermont.gov/content/emergency-operations-center-operations-and-planning-waterbury>

**FEMA - National Training & Education Division:**

**L0388 - Advanced Public Information Officer Course:**

**When:** April 17, 18, 19, 20 & 21, 2017 (must attend all sessions)

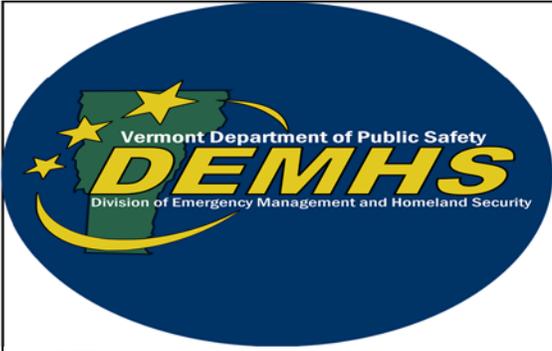
**Where:** VTrans Training Center, Berlin, VT.

**Time:** 8:00AM - 4:00PM.

**Instructors:** FEMA

**Registered:** 9

<http://demhs.vermont.gov/content/l0388-advanced-public-information-officers-montpelier>



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**NATIONAL TRAINING CENTERS TRAINING OPPORTUNITIES:**

Check out the links to the National Training Centers on the Division of Emergency Management and Homeland Security website, <http://demhs.vermont.gov/training/trainingprogram/links>. Also listed below is helpful hints to apply to the National Training Centers.

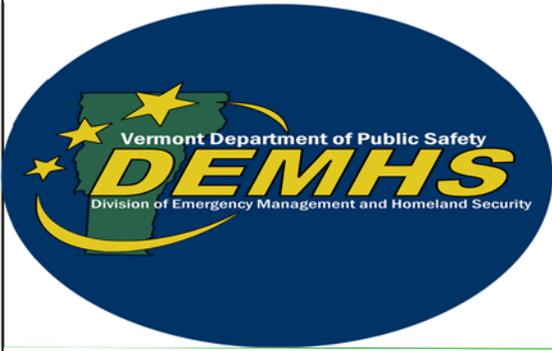
**HELPFUL TIPS IN APPLYING FOR TRAINING OPPORTUNITIES AT NATIONAL TRAINING CENTERS SEE BELOW:**

- Applicants MUST MEET prerequisites at the time of REGISTRATION.

**If you would like to attend Out of State Training to any of the National Training Centers, please follow the procedure listed below.** See the below steps for completing the DEMHS Out of State Training Request:

1. DEMHS Out of State Training Request Form: Complete request form with a justification for attending training course.
2. Signature - Original signature of Supervisor. (If any training courses are related to Public Health or HAZMAT then make sure to seek the original proper signature as listed on the form).
3. Scan & Email to the VT SAA/POC. IF the form is not completely filled out, then it will be returned to be resubmitted.
4. Once the DEMHS Out of State Training Request is accepted by the VT SAA/TPOC then the application for the Training Center may be approved.

For further information on training opportunities at the National training Centers, check out, <http://demhs.vermont.gov/training/trainingprogram/links>.



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**Course Feedback:** Evaluations allow DEMHS to have a better understanding for future participants and instructors to incorporate any feedback for the next course delivery. Here are a few highlights from evaluations we have received.

**Question:** What training would you like to see the DEMHS Homeland Security Training Program provide?

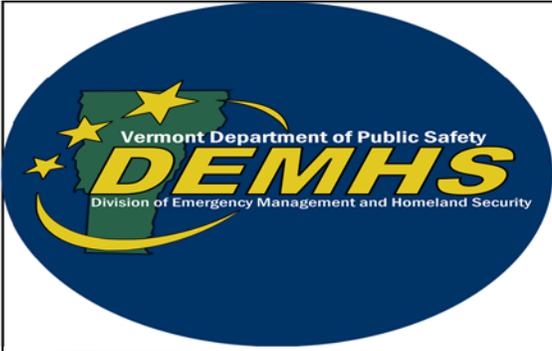
**Feedback:**

- ⇒ More offerings of Effective Facilitator
- ⇒ Additional 100, 200, 300, CERT trainings
- ⇒ More trainings specific to schools.

**Question:** What were the strong points of the course?

**Feedback:**

- ⇒ “Presenter was very knowledgeable and engaging,” ICS 200 - July 2016 Evaluation.
- ⇒ “The material was pertinent and the instructors were fantastic,” - ICS 300 - May 2016 Evaluation.
- ⇒ “The instructors, they were very knowledgeable and able to illustrate the concepts in numerous forms/situations,” ICS 400 – May 2016 Evaluation.
- ⇒ “The emphasis on documentation and what is needed to be documented use of photos to demonstrate key points, pointing out key sections in the books we received and actually getting the books,” Debris Monitoring May 2016 Evaluation.



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**Contact Information:**

**By Phone**

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- 888-545-8721 (TTY)

**Mailing Addresses**

**Headquarters**

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(802) 244-8721  
(888) 545-7598 (TTY)

Please contact Homeland Security Training Coordinator at

[DPS.EMHSTraining@vermont.gov](mailto:DPS.EMHSTraining@vermont.gov)

with any additional comments or suggestions.