



DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY TRAINING ANNOUNCEMENT:

Facilitation For Trainers

See below for Location/Time.

Description:

Take your facilitation skills to the next level! Great trainers do three things very well. They understand exactly what their clients need; they develop training designed to address that need; and they effectively deliver the training using approaches that motivate the audience to action. This course enables participants to revolutionize their training styles by examining their current approach through a brand new lens. Each participant will significantly improve their own ability to actively engage audiences. Bring a module from one of your courses so you can immediately apply Facilitation Skills for Trainers course strategies to your material and gain valuable feedback! Customized tools and structured practice sessions allow participants to improve presentations and deliver material using a format that achieves greater understanding and skill transfer. Participants will learn just what it takes to make their own courses practical, dynamic, and interactive!

Objectives:

- Define the role of the trainer and the difference between training and education
- Identify what makes for a great training session that delivers results
- Describe the underlying dynamics of the session design
- Know how to plan an effective training session
- Understand the four basic learning styles and how to develop training around them
- Develop best practices related to teaching adults
- Build a customized toolbox of engagement strategies
- Know how to react in the moment
- Practice and receive feedback on using these best practices with your own material
- Develop a plan for updating or incorporating the techniques in existing training curriculum

Target Audience:

Managers, Executives, Facilitators, Trainers, Consultants, Sales Professionals, and Analyst.

Notes:

- Participants who attend all hours required of this course will receive a Certificate of Completion.
- Late registrations may be accepted on a case-by-case basis.

Prerequisites:

- Homeland Security Exercise and Evaluation Program (HSEEP) .
- Minimum of one year experience Facilitating meetings or trainings or justification of need in current position.

Cost:

- There is NO cost to attend this course.
- Lodging, meals and travel are the responsibility of the participant.



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Upcoming Facilitation For Trainers Courses:

Instructor: Leadership Strategies, Inc.

Number of Seats: 16 maximum

****Participants must attend all three sessions of the course****

Registration Details:

1. Complete the DEMHS Course Registration and Justification Training Request form.
2. Scan the completed document to Homeland Security Training Coordinator at DPS.EMHSTraining@vermont.gov
3. Due to limited seats, all applications will be reviewed and approved applicants will be notified via email.

When: April 11, 12, & 13, 2017

Where: Location TBD.

Time: 8:00AM - 4:30PM each day

When: April 10, 11, 12, 2018

Where: Location TBD.

Time: 8:00AM - 4:30PM each day