

**AGENCY ANNEX K
DEPARTMENT OF LIQUOR CONTROL**

I. MISSION

The Department of Liquor Control purchases, distributes, and sell distilled spirits through its agency stores; enforces Vermont's alcohol and tobacco statutes, with a strong emphasis on limiting youth access; educates licensees; and promotes responsibility. An integral part of our mission is to control the distribution of alcoholic beverages, while providing excellent customer service and effective public safety, for the general good of the state.

II. AUTHORITY

Title 3 VSA- Section 212
Title 7 VSA- Chapter 5

III. SITUATIONS AND ASSUMPTIONS

State agency and department heads and their staffs develop, plan and train to internal policies and procedures to meet preparedness, mitigation, response and recovery needs as identified in this plan including annexes, appendices, tabs and other supporting documents including the State Hazard Mitigation Plan. Training includes not only what may be accomplished with the agency but multi-level, interagency training and exercises to develop and maintain necessary capabilities.

IV. ORGANIZATION AND RESPONSIBILITIES

The Department of Liquor Control is the division of Vermont State Government responsible for the procurement and sale of spirituous liquors, the licensing of premises, and the enforcement of Vermont liquor laws. Headed by a Commissioner, appointed by the Liquor Control Board, the Department has one central office and warehouse in Montpelier and 78 agency stores throughout the state.

The following chart on page 3 outlines the emergency response organization of the Department.

The Department is a support agency for State Support Function #5 (Emergency Management, Recovery & Mitigation), #13 (Law Enforcement) and State Support Function #14 (Public Information) and assumes the responsibilities as outlined in those annexes.

V. IMPLEMENTATION

This Annex will be implemented with the assigned responsibilities by means of direct coordination from the Commissioner, Department of Public Safety or Director of DEMHS with the Commissioner and /or upon the order of the Governor within the framework of the State Emergency Operations Plan (SEOP).

VI. ADMINISTRATION

The Commissioner is responsible for the overall emergency response of the Department.

The Emergency Management Coordinator, under the supervision of the Commissioner of Liquor Control, shall be responsible for the planning, coordination and operation of the emergency management activity for the Department of Liquor Control.

The employees of the Department of Liquor Control will participate in the emergency management activity as appropriate with their capabilities and assigned responsibilities.

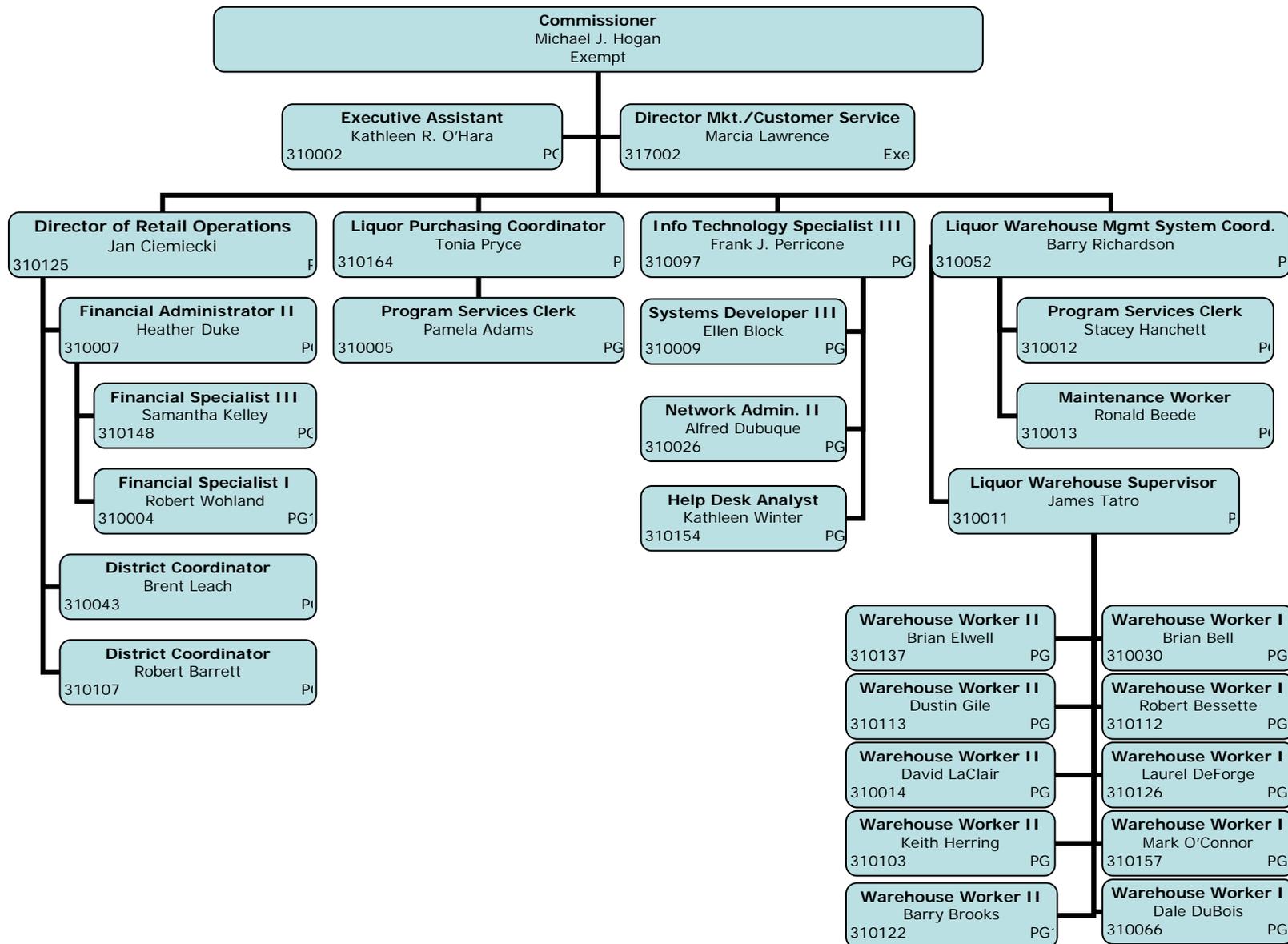
VII. CONTINUITY OF GOVERNMENT

In accordance with the provisions of title 20, “agency heads will in addition to any deputy authorized pursuant to law, designate by title three emergency interim successors and specify their order of succession. The designations shall, each year, be reviewed and revised, as necessary, to ensure their current status.”

Line of succession for the Department is as follows:

Commissioner- Michael J. Hogan
Executive Asst. to the Commissioner- Marcia Lawrence
Director of Education, Licensing, & Enforcement- William Goggins
Director of Retail Operations- Jan Ciemiecki

**STATE OF VERMONT EMERGENCY OPERATIONS PLAN
2013**



**STATE OF VERMONT EMERGENCY OPERATIONS PLAN
2013**

