

**AGENCY ANNEX B6
DEPARTMENT OF TAXES**

I. MISSION

The mission of the Vermont Department of Taxes is to collect the proper amount of tax revenue in a timely and efficient manner to pay for the goods and services people receive from State government; administer benefit programs through the most efficient means possible; serve local governments by striving to improve local property tax assessment practices; to assist and service taxpayers, legislators and all others by any means possible.

II. AUTHORITY

3 V.S.A. §§ 2251 and 2252. 32 V.S.A. §§ 3102 and 3201

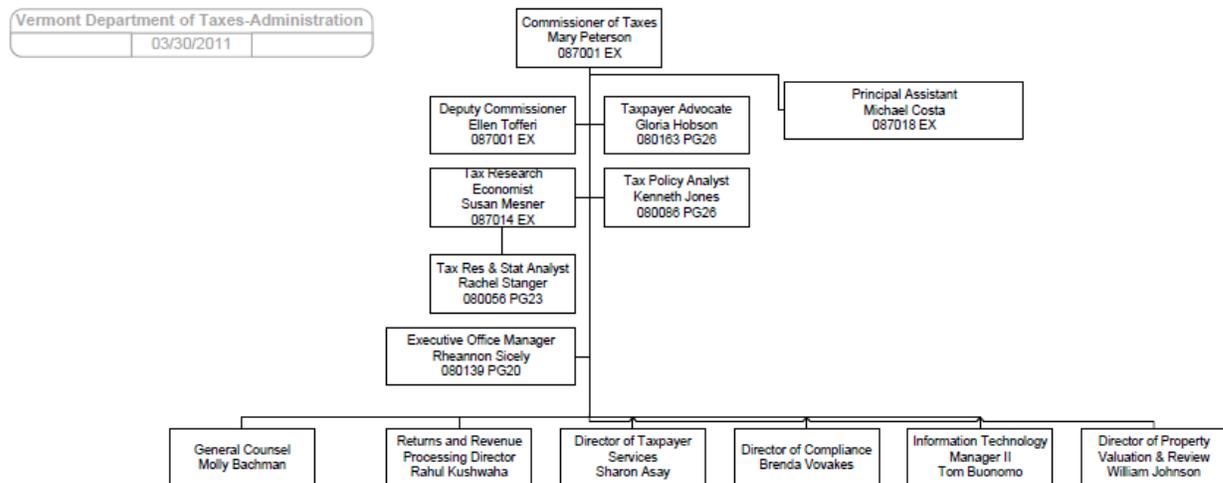
III. SITUATION AND ASSUMPTIONS

State agency and department heads and their staffs develop, plan and train to internal policies and procedures to meet preparedness, mitigation, response and recovery needs as identified in this plan including annexes, appendices, tabs and other supporting documents including the State Hazard Mitigation Plan. Training includes not only what may be accomplished within the agency but multi-level, interagency training and exercises to develop and maintain necessary capabilities.

The situation and assumptions in section ii of the Base Plan also apply.

IV. ORGANIZATION AND RESPONSIBILITIES

The following chart outlines the emergency response organization of the Agency:



The Department is a support agency for State Support Function #5 (Emergency Management and State Support Function #14 (Public Information) and assumes the responsibilities as outlined in those annexes.

V. IMPLEMENTATION

This Annex will be implemented with the assigned responsibilities by means of direct coordination from the Commissioner, Department of Public Safety or Director, VEM with the Commissioner and/or upon the order of the Governor within the framework of the State Emergency Operations Plan (SEOP).

VI. ADMINISTRATION

The Commissioner is responsible for the overall emergency response of the Department.

VII. CONTINUITY OF GOVERNMENT

In accordance with the provisions of title 20, “agency heads will in addition to any deputy authorized pursuant to law, designate by title three emergency interim successors and specify their order of succession. These designations shall, each year, be reviewed and revised, as necessary, to ensure their current status.”

Line of succession for the Department is as follows:

Ellen Tofferi, Deputy Commissioner

Molly Bachman, General Counsel

Brenda Vovakes, Director of Compliance